

Huron County Airport Authority
Tentative Agenda
For Regular Meeting, Monday, December 14, 2020
3:00 pm
Huron County Commissioner Building
3rd Floor
180 Milan Avenue, Norwalk, OH 44857

Call to Order:

Larry Silcox _____
Harry Brady _____
John Colvin _____

Consultant Report:

Public Comment:

Approval of Minutes for November 09, 2020

Approval of Financial for November 30, 2020

November 2020 Fuel Sale

AVGas:	1,992.42	Gallons:	415.09
Jet A:	225.07	Gallons:	59.23

As of November 30, 2020

Civista 9494	
Cash in Bank:	8,479.55
Total Income / Loss	
Net Income YTD:	342,850.47
Total Expenses YTD:	344,327.79
Net Income/ Loss YTD:	<u>(1,477.32)</u>

Airport Income/ Loss

Net Income YTD:	131,864.59
Total Expenses YTD:	96,209.17
Net Income/ Loss YTD:	<u>35,655.42</u>

Grant Income/ Loss

Net Income YTD:	210,985.88
Total Expenses YTD:	248,118.62
Net Income/ Loss YTD:	<u>(37,132.74)</u>

Approval of Invoices for December, 2020: \$4,554.49

Old Business:

New Business:

Date of next meetings: January 11, 2021

November 09, 2020 Meeting Minutes

Call to Order:

Present: Larry Silcox, Harry Brady
John Colvin maybe late.

Harry Brady moved to excuse John Colvin. Larry Silcox seconded. Motion Passed.

Consultant Report:

Working on the Cares Act invoices. Havin trouble communicating with FAA.

Public Comments:

Green side of beacon not working, only shows white. John Beck safety wired green lens.

J & M Auctioneer flew in for auction of construction equipment. Would not purchase fuel from HCAA, went to Toledo to purchase fuel.

Minutes:

Harry Brady moved to approve. Larry Silcox seconded.

Roof on commercial hangar completed. As there was no deed HCAA name was removed from county records.

Discussion to change bacon to beacon.

Motion Passed.

Financials:

No Jet A sold. 708.75 Gallons of AVGas.

Harry Brady moved to approve. Larry Silcox seconded. Motion Passed.

Invoices:

Discussion of hot water tank. Deluca Plumbing came out cleaned out mechanism. Sent quote for replacement, which was too high for a 40 gallons propane tank that has to be heated continuously. 7 gallons on demand much cheaper. Change Socket rail to socket sets

Harry Brady moved to approve. Larry Silcox seconded. Motion Passed.

Old Business:

John Colvin recommends staying with EPIC Fuel, rather than switching. Fuel prices checked on 11/05/2020, only Willard is lower. All other surrounding airports higher.

New Business

Budget for 2021 – Attorney says we are not required. We still go ahead with a 2021 Budget.

Lease and Rules & Regulations have been updated.

Proposal for Engineering firm: John Colvin came in.

Harry Brady moved to keep Michael Baker as consultation. John Colvin seconded. Motion Passed.

Rent Increase:

3% = \$5.43

4% = \$7.25

5% = \$9.05

Public comment: only have 1 hangar available, facing competition.

Adjourned:

Harry Brady moved to adjourn. John Colvin seconded.

Larry Silcox, President

Huron County Airport Authority
Balance Sheet
 As of November 30, 2020

10:10 AM

12/12/2020

Cash Basis

Nov 30, 20

ASSETS

Current Assets

Checking/Savings

Civista 25409494 8,479.55

Total Checking/Savings 8,479.55

Accounts Receivable

Accounts Receivable -3,050.33

Total Accounts Receivable -3,050.33

Total Current Assets 5,429.22

Fixed Assets

Equipment 33,426.59

Total Fixed Assets 33,426.59

TOTAL ASSETS 38,855.81

LIABILITIES & EQUITY

Equity

Opening Balance Equity 40,822.82

Retained Earnings -489.69

Net Income -1,477.32

Total Equity 38,855.81

TOTAL LIABILITIES & EQUITY 38,855.81

Huron County Airport Authority
Total Profit & Loss YTD
 January through November 2020

10:20 AM

12/12/2020

Cash Basis

Jan - Nov 20

Ordinary Income/Expense

Income

Commercial Office Rent 13,200.00

FAA Grant 197,012.00

Fuel Sales 59,404.91

Hangar Rent 54,900.93

Legal Reimbursement 1,975.00

Miscellaneous Income 27.00

ODOT Grant 13,973.88

Overnight Fees 70.00

Promissory Note 0.00

Public Records Request Income 31.65

Utilities Reimbursement 2,255.10

Total Income 342,850.47

Expense

Attorney Fees 1,975.00

Bank Service Charges 37.00

Cleaning / Sump 2,750.00

Credit Card Processing 1,250.80

FAA Grant Expense	248,118.62
Fuel Purchased	
100 AVGas	16,343.12
Diesel Fuel	406.33
Jet-A	<u>10,518.55</u>
Total Fuel Purchased	27,268.00
Insurance Expense	2,597.00
Interest Expense	0.14
Maintenance	3,967.83
Mowing	8,000.00
Office Expense	
Computer Expense	889.44
Office Supplies	523.22
Postage	<u>151.00</u>
Total Office Expense	1,563.66
Ohio EPA Reporting	4,676.30
Permits	1,930.00
Propane	1,624.85
Property Taxes	6,299.22
Public Records Request Expense	355.44
Repairs and Maintenance	9,454.31
Sales Tax	
Sales Tax Discount	-32.08
Sales Tax - Other	<u>4,416.10</u>
Total Sales Tax	4,384.02
Secretary / Treasurer	2,667.50
Service Agreements	2,452.00
Snow Removal	744.00
Supplies	112.22
Travel Expenses	11.11
Utilities	
Electric	7,724.82
Telephone Expense	1,637.35
Water	<u>2,686.60</u>
Total Utilities	12,048.77
Website Expense	<u>40.00</u>
Total Expense	<u>344,327.79</u>
Net Ordinary Income	<u>-1,477.32</u>
Net Income	<u><u>-1,477.32</u></u>

Huron County Airport Authority
Airport Profit & Loss YTD
January through November 2020

10:12 AM
12/12/2020
Cash Basis
Jan - Nov 20

Ordinary Income/Expense

Income

Commercial Office Rent	13,200.00
Fuel Sales	59,404.91
Hangar Rent	54,900.93

Legal Reimbursement	1,975.00
Miscellaneous Income	27.00
Overnight Fees	70.00
Public Records Request Income	31.65
Utilities Reimbursement	<u>2,255.10</u>
Total Income	131,864.59
Expense	
Attorney Fees	1,975.00
Bank Service Charges	37.00
Cleaning / Sump	2,750.00
Credit Card Processing	1,250.80
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Telephone Expense	1,637.35
Water	<u>2,686.60</u>
Total Utilities	12,048.77
Website Expense	<u>40.00</u>
Total Expense	<u>96,209.17</u>
Net Ordinary Income	<u>35,655.42</u>
Net Income	<u><u>35,655.42</u></u>

Huron County Airport Authority
Grants Profit & Loss YTD
January through November 2020

10:17 AM

12/12/2020

Cash Basis

Jan - Nov 20

Ordinary Income/Expense	
Income	
FAA Grant	197,012.00
ODOT Grant	13,973.88
Promissory Note	<u>0.00</u>
Total Income	210,985.88
Expense	
FAA Grant Expense	<u>248,118.62</u>
Total Expense	<u>248,118.62</u>
Net Ordinary Income	<u>-37,132.74</u>
Net Income	<u><u>-37,132.74</u></u>

Huron County Airport Authority

Invoice Approval

Tuesday

Date: 12/12/2020

Meeting: 12/14/2020

Company	Date	Amount	Purchase	
Albrecht, Bill	12/1/2020	400.00	EPA Reporting - 2020 November	
Beck Aviation	12/1/2020	151.25	Maintenance - 2020 November	
Frontier Communications	12/1/2020	151.75	Service 11/28/2020 - 12/27/2020	EFT
Holtz, Mary	12/1/2020	250.00	November Cleaning / Sumping	
Holtz, Mary	12/1/2020	1,130.64	November Mowing	
John Deere	12/1/2020	46.70	Cleaning / Bathroom Supplies	
Kimball Midwest	11/20/2020	75.48	Grease	
Laser Images	11/11/2020	26.40	Public Records Request	
Marrett Snow Removal	12/3/2020	368.50	12/02/2020 Snow Removal	
Northern Ohio Rural Water	11/24/2020	193.52	Service 10/15/2020 - 11/16/2020	
Norwalk Ace	12/9/2020	239.99		
Ohio Business Gateway	12/12/2020	159.56	November 2020 Sales Tax	EFT
Ohio Edison	11/30/2020	492.74	2020 November Service	EFT
Silcox, Larry	10/24/2020	8.70	Mailing PRR	
Tandem Marketing	10/31/2020	318.06	Legal Notice for Consultation Firm	
Tuffman Rentals	12/10/2020	50.00	Pump to get water out of ductwork	
Vaughn, Linda	12/1/2020	137.20	Runway Light Bulbs	
Vaughn, Linda	12/1/2020	154.00	Wind Sock (2)	
Vaughn, Linda	12/1/2020	<u>200.00</u>	2020 November	
		<u>4,554.49</u>		